Welcome to The Americana Foundation!

Before you begin...

Here are a few helpful tips for completing your application:

- Add mail@grantapplication.com to your address book or safe senders list to ensure you receive all system communications.

- Before filling out the application, you may find it helpful to click the "Printer Friendly Version" button above. This will offer you a preview of all of the questions on the application.

- You may wish to utilize a word-processing tool (i.e. Microsoft Word) to complete your responses, then cut and paste your responses into the application.

- You may save and return to your application at a later time by clicking the "Save & Finish Later" button at the bottom of each screen.

- To retrieve your saved application, sign in to your "My Account" page at this URL: https://www.GrantRequest.com/SID_6102?SA=AM

- To move to the next page, please click the "Next Page" button or click the tab at the top.

- When you click the "Review & Submit" button, you will be able to review the entire application one final time. Then click the "Submit Application" button at the bottom of the screen to submit your application.

Organization

Organization Information

Organization Name
Legal Name
As shown on IRS determination letter and as supplied on IRS Form 990

Address
(principal/administrative office)

City State
- Select One -

ZIP Code

Phone

Federal Tax ID
38-2269431

Year Founded

Current Operating Budget

Please list all grant applications you have submitted to The Americana Foundation in the past 3 years and indicate whether each application was approved or declined. The Americana Foundation requires applicants to wait at least 12 months before resubmitting a proposal that has been declined.

Organization Information (not required if a past grantee within the last two years)

Organization Overview
Provide a brief overview of your organization (history, structure, programs, activities, etc.).

Organization Mission and Goals
Briefly state your organization’s mission, vision, and values.

Key Contacts

Executive Director or CEO
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<th><strong>Prefix</strong></th>
<th><strong>First Name</strong></th>
<th><strong>Last Name</strong></th>
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**Title**

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**Contact Person for Request**

No Check here if same as Executive Director/CEO

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**Application Information**

**Request Information**

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<th><strong>Total Project Cost</strong></th>
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<th><strong>Type of Support</strong></th>
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*Indicate the type of support you are seeking*
**Program Area**

*Select the program area that most closely aligns with the request*

**Geographical Area Served**

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1. **Executive Summary**

**Executive Summary**

*Briefly explain (200 words or less) why you are requesting this grant, the outcomes you hope to achieve, and how you will spend the funds if the grant is awarded.*

2. **Project Description**

**Statement of Need**

*What critical need does your project or program address?*

**Project Activities**

*What specific activities do you propose to meet this need?*

**Timetable**

*What is your timetable for completing these activities during the grant period?*

**Community or Cause**

*Whom would be served by this project or program? Or, what cause would be advanced?*

**Staff Qualifications**

*In what way is your organization and your staff qualified to undertake this project or program?*

3. **Partnerships and Collaboration**

**Community Support**

*If your project or program serves people or communities, how do you know they support your project or program and will participate?*
### Other Partners

*Other than your own staff, who will work with you in this project or program?*

### Similar Organizations

*What other projects or programs are addressing this need? How does your project or program differ? What effort will you make to work cooperatively (if applicable)?*

## 4. Evaluation

### Vision of Success

*If the project or program goes really well, what will success look like in the long term (i.e., beyond the grant period)?*

### Evaluation Plan

*Please identify 2-4 targets that will help you assess your progress toward long-term success in the short term (i.e., during the grant period).*

### Challenges

*What potential challenges—internal or external—could make it harder to achieve short-term and/or long-term success?*

## 5. Project Funding Information

### Budget Narrative

*Please describe in narrative format the sources of all funding for this project or program and how you propose to use the requested grant from Americana.*

### Priority Budget Items

*In the event that we are unable to meet your full request, please indicate priority items in the proposed grant budget.*

### Long Term Funding Strategy

*If you will need funding for this project or program after the grant period has ended, please describe how you expect to obtain future support.*
### Attachments

Please upload the documents indicated below.

**To upload a document:**

- Click the Choose File button
- Browse to the document on your computer
- Select the document and click OK
- You will return to this page
- Click the Upload button to complete the process.

**Project or Program Budget**

*Please use the Grant Budget Format, which can be downloaded [HERE](#)*

**Applicant's current 501(c)(3) IRS determination letter**

*Provide a copy of the current IRS determination letter indicating 501(c)(3) tax-exempt status.*

**Applicant's current annual operating budget**

*Organization’s current annual operating budget, including expenses and revenue*

**Applicant's most recent financial statement**

*Organization's most recent annual financial statement*

**Applicant's most recent annual report**

*(first time applicants only)*