

Welcome to The Americana Foundation!

Before you begin...

Here are a few helpful tips for completing your application:

- Add mail@grantapplication.com to your address book or safe senders list to ensure you receive all system communications.
- Before filling out the application, you may find it helpful to click the "Printer Friendly Version" button above. This will offer you a preview of all of the questions on the application.
- You may wish to utilize a word-processing tool (i.e. Microsoft Word) to complete your responses, then cut and paste your responses into the application.
- You may save and return to your application at a later time by clicking the "Save & Finish Later" button at the bottom of each screen.
- To retrieve your saved application, sign in to your "My Account" page at this URL: https://www.GrantRequest.com/SID_6102?SA=AM
- To move to the next page, please click the "Next Page" button or click the tab at the top.
- When you click the "Review & Submit" button, you will be able to review the entire application one final time. Then click the "Submit Application" button at the bottom of the screen to submit your application.

Organization

Organization Information

Organization Name

Legal Name

As shown on IRS determination letter and as supplied on IRS Form 990

Address

(principal/administrative office)

City

State

- Select One -

ZIP Code

Phone

Federal Tax ID

38-2269431

Year Founded

Current Operating Budget

Please list all grant applications you have submitted to The Americana Foundation in the past 3 years and indicate whether each application was approved or declined.

The Americana Foundation requires applicants to wait at least 12 months before resubmitting a proposal that has been declined.

Organization Information (not required if a past grantee within the last two years)

Organization Overview

Provide a brief overview of your organization (history, structure, programs, activities, etc.).

Organization Mission and Goals

Briefly state your organization's mission, vision, and values.

Key Contacts

Executive Director or CEO

Prefix	First Name	Last Name
- Select One -		
Phone		
Title		
E-mail		

Contact Person for Request		
No Check here if same as Executive Director/CEO		
Prefix	First Name	Last Name
- Select One -		
Phone		
Title		
E-mail		

Application Information

Request Information
Request Amount
Total Project Cost
Project Start Date
Project End Date
Project Title
Type of Support
<i>Indicate the type of support you are seeking</i>

Program Area

Select the program area that most closely aligns with the request

Geographical Area Served

1. Executive Summary

Executive Summary

Briefly explain (200 words or less) why you are requesting this grant, the outcomes you hope to achieve, and how you will spend the funds if the grant is awarded.

2. Project Description

Statement of Need

What critical need does your project or program address?

Project Activities

What specific activities do you propose to meet this need?

Timetable

What is your timetable for completing these activities during the grant period?

Community or Cause

Whom would be served by this project or program? Or, what cause would be advanced?

Staff Qualifications

In what way is your organization and your staff qualified to undertake this project or program?

3. Partnerships and Collaboration

Community Support

If your project or program serves people or communities, how do you know they support your project or program and will participate?

Other Partners

Other than your own staff, who will work with you in this project or program?

Similar Organizations

What other projects or programs are addressing this need? How does your project or program differ? What effort will you make to work cooperatively (if applicable)?

4. Evaluation

Vision of Success

If the project or program goes really well, what will success look like in the long term (i.e., beyond the grant period)?

Evaluation Plan

Please identify 2-4 targets that will help you assess your progress toward long-term success in the short term (i.e., during the grant period).

Challenges

What potential challenges-internal or external-could make it harder to achieve short-term and/or long-term success?

5. Project Funding Information

Budget Narrative

Please describe in narrative format the sources of all funding for this project or program and how you propose to use the requested grant from Americana.

Priority Budget Items

In the event that we are unable to meet your full request, please indicate priority items in the proposed grant budget.

Long Term Funding Strategy

If you will need funding for this project or program after the grant period has ended, please describe how you expect to obtain future support.

Attachments

Attachments

Please upload the documents indicated below.

To upload a document:

- Click the Choose File button
- Browse to the document on your computer
- Select the document and click OK
- You will return to this page
- Click the Upload button to complete the process.

Project or Program Budget

Please use the Grant Budget Format, which can be downloaded [HERE](#)

Applicant's current 501(c)(3) IRS determination letter

Provide a copy of the current IRS determination letter indicating 501(c)(3) tax-exempt status.

Applicant's current annual operating budget

Organization's current annual operating budget, including expenses and revenue

Applicant's most recent financial statement

Organization's most recent annual financial statement

Applicant's most recent annual report

(first time applicants only)